

MINUTES

Minutes of the COVID 19 CPVV Industry Update Meeting

Date: 10 June 2020

Time: 02:00pm – 02:30pm

Location: Microsoft Teams Video Conference

Attendees

Al Martin (CPVV), Siena Rossi (CPVV), Greg Kazuro (CPVV), Ian Matthews (CPVV), Val McFarlane (CPVV), Michelle Thomas (CPVV), Crown Cabs, Ali Warsame, Alice Nguyen, Anita Jenson, Brendan O'Sullivan, Greg Hardeman, Guy Ragen, John Lobwein, Peter Valentine, Toni Peters, Stephen Armstrong, Paulina Bartnikiewicz, Darryl Marks Traralgon.

Discussion

- Al Martin (AM) welcomed and displayed presentation for discussion.
- AM made the following comments:

Note: all comments made are true and correct as at this point in time.

- Advised that DHHS is still the primary source for information/contact on COVID 19 advice - there are no new sources this week.
- Acknowledged the positive work that the industry is doing around building community confidence.
- Advised that CPVV's priority is to continue to support the whole-of-government response to COVID-19 with focus on building community confidence and ensuring this message is supported and validated through industry.
- Reiterated the importance of cleaning practices across industry; promoted BSPs to continue to clean of high touch point areas after each trip in addition to daily deep cleans for best practice.
- CPVV continues to audit risk registers to ensure BSPs are meeting their safety duty obligations within a COVID-19 environment.
- Shared MPTP statistics for week 23 2020:
 - 55% lower compared to the same weeks of 2019, while it has increased 7% compared to last week.
 - Conventional trips have decrease 51% compared to the same week of 2019 and increased 6% compared to last week.
 - MPTP wheelchair trips have decreased 67% compared to the same week of 2019 and increased 14% compared to last week.
- CPVV continues to monitor WAV data to ensure there isn't a disproportionate impact for consumers with mobility and accessibility needs, as there may potentially be emerging demand for larger vehicles for those who are not MPTP members to adhere to the social distancing recommendation in the recently released guidelines.
- Advised that the supply chain used by the COVID-19 Transport Taskforce to support the procurement of PPE, cleaning and hygiene products has been disbanded however if industry continues to be unable to source cleaning products, the Taskforce may be able to establish a new supply chain to meet demand. Early notification of challenges is important.
- GK advised industry engagement has now closed and thanked those who provided responded. Further advised CPVV will provide a summary of the results and feedback at a future meeting.

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Questions from industry:

1. BSP asked when feedback or a formal response will be provided regarding the risk register audit CPVV is currently undertaking.
 - CPVV reply – AM advised CPVV will provide feedback on whether BSPs have met the minimum requirements and have controls in place that are appropriate for the size and complexity of the organisation. IM advised that CPVV will contact BSPs as they review each register for further questions, noting that CPVV will prioritise the items that are of interest to CPVV as the regulator. AM invited those who need help or further clarification to contact the Safety team for assistance.
2. BSP asked if CPVV has a projected plan for WAV training programs or if there are any updates to future policy changes surrounding the current issues of driver quality and shortages.
 - CPVV reply – AM advised CPVV was conducting a review of the WAV accreditation framework however this is now on hold due to COVID19. AM advised he will follow up and provide an update on how this is tracking.
 - Advised CPVV is working towards sharing data and activities on the CPVV website by the end of July 2020 to allow industry participants to access information and statistics on what is happening in the industry.
 - Any further queries or feedback to be directed to Safety Mailbox.
 - AM advised if there are any significant changes they will be communicated via email, social media or text message.
 - Feedback on the industry brief or suggestions on how to improve the industry brief are welcome at any time.
 - Meeting closed.