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Minutes of the COVID 19 CPVV Industry Update Meeting

Date: 23 September 2020

Time: 2:00pm – 2:45pm

Location: Microsoft Teams Video Conference

Attendees

Al Martin (CPVV), Siena Rossi (CPVV), Ian Matthews (CPVV), Sandra Dellios (CPVV), Greg Kazuro (CPVV), Michelle Thomas (CPVV), Tania Wilson (CPVV), Val McFarlane (CPVV), Ali Warsame, Alice Nguyen, Andre Baruch, Anita Jenson, Brendan, Colin Wells, Crown Cabs, Greg Hardeman, John Lobwein, Maria Silos, Paulina Bartnikiewicz, Peter Valentine, Rajesh, Stephen Armstrong, Think Nguyen, Toni Peters.

Discussion

- Al Martin (AM) welcomed all attendees and displayed presentation for discussion.
- AM made the following comments:

Note: all comments made are true and correct as at this point in time.

- Advised that all sources and references for information/contact on COVID 19 advice remain the same.
- Discussed the Government's roadmap timeline overview noting there remain no changes to the operation of CPVs across transitioning steps.
- Advised cleaning and hygiene activities remain the same across all the steps enabling BSPs implement permanent systems and processes to meet their safety duty obligations.
- Discussed and displayed the common requirements across the industry and advised these are implemented to ensure delivery of services are safe; noting these requirements should form part of each organisations COVIDSafe and pandemic plans.
- Reiterated the importance of adhering to the recently implemented COVIDSafe plans.
- Advised cleaning and hygiene activities remain the same across all the steps enabling BSPs to continue implementing permanent systems and processes to meet their safety duty obligations.
- DHHS advice on fogging has changed. DHHS does not recommend the use of dry or wet fogging for COVID-19 cleaning and disinfection. More information can be found via the link below to the word document 'How to clean and disinfect after a coronavirus (COVID-19) case in the workplace':
<https://www.dhhs.vic.gov.au/preventing-infection-workplace-covid-19#how-to-clean-and-disinfect-after-a-coronavirus-covid-19-case-in-the-workplace>
- Advised the CPV industry specific roadmap is still pending release. CPVV will share this advice as soon as it becomes available.
- Advised discussions continue on how the CPV industry can support the Government in supporting contact tracing.

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- Discussed potential transition of the COVID19 CPVV Industry Brief to evolve into a safety forum in a COVID normal environment to continue engagement with industry.
- Discussed and shared additional CPVV Resources:
 - New Department of Transport & CPVV passenger safety animation.
 - New “Play your part in safety” poster.
 - Editable vehicle cleaning tip poster for BSPs.

All resources can be found at:

<https://cpv.vic.gov.au/drivers/coronavirus-covid-19#videos>

- Highlighted industry’s role in supporting the Governments roadmap steps noting:
 - BSP’s and drivers must continue to ensure significant effort is maintained to ensure community confidence in CPVs remains high, and;
 - That ridged cleaning and hygiene practices are being enforced including the expectation that there will be appropriate records in place for cleaning and hygiene.

Questions from industry:

1. Attendee asked if CPVV would schedule additional forums, not just safety focused.
 - CPVV reply – AM advised CPVV are looking at a whole range of forums to ensure industry continues to stay informed and connected.
2. Attendee asked if the COVID training link on the CPVV website will be mandatory or promoted in future.
 - CPVV reply – AM advised at this stage there is no direction to make this mandatory. CPVV’s approach is that BSPs are best placed to work with drivers to stipulate requirements their organisation has put in place.
3. Attendee asked if halting rank and hail services was still being considered as part of Governments contract tracing plan. Attendee also asked if cleaning registers should continue to be filled out even though numbers are down.
 - CPVV reply – AM advised rank and hail services was used as an example as to how Government is adopting approaches to contact tracing – Government continues to consider all options to best assist. Advised BSPs need to continue ensuring controls are in place as long as COVID19 is present in the community. Advised organisations are required to maintain cleaning programs to protect our community and to ensure the practices are being implemented correctly.
4. Attendee asked if the spraying of chemicals (such as Glen20 and other cleaning products) in the office space/vehicles is no longer allowed in relation to the recent DHHS advice on fogging.
 - CPVV reply – AM advised the fogging process is a specific process in relation to cleaning and does not relate to standard cleaning chemicals and practices available through the DHHS and CPVV website. Further information can be found on the DHHS website via the link below to the word document ‘How to clean and disinfect after a coronavirus (COVID-19) case in the

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workplace’:

<https://www.dhhs.vic.gov.au/preventing-infection-workplace-covid-19#how-to-clean-and-disinfect-after-a-coronavirus-covid-19-case-in-the-workplace>

5. Attendee asked in regard to the morning’s DoT CPV Support Package Brief, what constitutes an eligible regional community in the regional funding being provided.
 - CPVV reply – AM advised this has been taken as an action item.

6. Attendee asked if the process of applying to be a driver will be fast tracked as some applicants are advising it takes 6-7 weeks to process.
 - CPVV reply – AM advised this has been taken as an action item and will provide attendee with further information. AM further advised that the suggested timelines appeared excesses based on recent performance data and it was likely these types of delays related to applicants not providing the appropriate information to have their applications processed.

 - Any further queries or feedback to be directed to Safety Mailbox.
 - Advised the next COVID-19 CPVV Industry Update is scheduled for 7 October 2020 unless there are further changes.
 - AM advised if there are any significant changes they will be communicated via email, social media or text message.
 - Feedback on the industry brief or suggestions on how to improve the industry brief are welcome at any time.
 - Meeting closed.