

MINUTES

Minutes of the COVID 19 CPVV Industry Update Meeting

Date: 15 April 2020

Time: 02:00pm – 02:30pm

Location: Skype Video Conference

Attendees

Al Martin (CPVV), Jonathan Anderson (CPVV), Michelle Thomas (CPVV), Siena Rossi (CPVV), Brendan Healy (CPVV), Ali Warsmae, Brendan O'Sullivan, Paulina Bartnikiewicz, Thinh Nguyen, Greg Hardeman, Colin Wells, Guy Ragen, Jenn Ashton, Peter Valentine, Steve Armstrong, Toni Peters, Vijay, Pakenham Taxis, Crown Cabs.

Discussion

- Al Martin (AM) welcomed and displayed presentation for discussion and provided downloadable attachment for attendees.
- AM made the following comments:

Note: all comments made are true and correct as at this point in time.

- Confirmed there are no new sources and that DHHS is still the primary source for information/contact on COVID 19 advice.
- Confirmed CPVV FAQs page is being updated regularly and the CPVV team have applied date stamps in red to show new updates as per feedback previously provided.
- Confirmed all CPVV's recurring fees for BSP's are currently on hold and that discussions around long term decisions for those fees are still occurring.
- Announced request order form for the cross-industry taskforce supply chain for sanitising and cleaning products is live and can be downloaded on CPVV website – AM acknowledged there was a delay in providing the form.
- Completed request forms will be passed through to the taskforce asap. The only available supply at the moment is hand sanitiser - CPVV will seek clarity on whether products that the taskforce have secured are being diverted to front line response units first - the form will also be updated when more products are available.
- Reminded attendees that the supply chain is only available to BSPs and that CPVV has no issue with BSP's choosing to implement a cost recovery model however there is a clear expectation that there will not be margins placed on top of this.
- Thanked those who have been providing feedback through the CPVV weekly survey; through the information supplied in the survey, CPVV is aware of registration issues and is communicating with Vic Roads about what measures can be put in place to support industry.
- Advised there are 4 weeks of the survey left and encouraged all to participate and provide feedback for CPVV to continue understanding what is happening within the industry and to provide the information to government.
- Advised CPVV are continuing the trip data collection program and if anyone requires additional support to contact/respond to the data collection team; the aim is to close down reporting for his financial year by the end of July 2020.
- Advised that CPVV's priority is to continue work on contingency planning and directing their efforts, along with all government department agencies, towards supporting the

MINUTES

COVID19 response. CPVV also continues to make specific recommendations on how industry can be engaged to support ongoing contingency planning.

- Provided update on successful transportation of quarantined international travellers; the program of work commenced Sunday in which CPVV assisted in coordinating a small number of providers to DHHS and DPJR for the first travellers released from quarantine.
- CPVV has recommended a model with the intent to share the work throughout industry as this is rolled out more broadly and has provided information to DHHS and DJPR to change the payment methodology.
- AM reminded attendees to contact safety inbox for any questions or concerns.

Questions from industry:

1. BSP asked to clarify if fee invoices that have already been sent out in advance were also on hold?
 - CPVV reply – AM advised his understanding that CPVV was to communicate these were on hold; AM to follow up and confirm.
 2. BSP raised a question they emailed to safety inbox regarding if there was any ruling on stretch limousines taking 10 people in their vehicle's not from the same house.
 - CPVV reply - AM advised this is covered in CPVV's FAQs and further advised that CPV's are considered Public Transport services in line with Stage 3 restrictions and are exempt from restrictions on passenger numbers; noting that some BSPs have done their own risk assessment and have put controls in place to protect their drivers.
 3. BSP asked for presentation to be emailed as they missed the first 10 minutes.
 - CPVV reply – AM confirmed CPVV team will email presentation.
- AM advised if there are any significant changes they will be communicated via email, social media or text message.
 - Any further queries or feedback to be directed to Safety Mailbox.
 - Meeting closed.