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Minutes of the COVID 19 CPVV Industry Update Meeting

Date: 21 October 2020

Time: 2:00pm – 2:35pm

Location: Microsoft Teams Video Conference

Attendees

Al Martin (CPVV), Siena Rossi (CPVV), Ian Matthews (CPVV), Greg Kazuro (CPVV), Michelle Thomas (CPVV), Hannah Norris (CPVV), Val McFarlane (CPVV), Anita Jensen, Alice Nguyen, Andrew Watson, Ashleigh Cormack, Brendan O'Sullivan, Catherine McKenzie, Crown Cabs, Darryl Marks, Hayaf El-Fahkri, Isaac Jeffrey, John Lobwein, Olivia Barry, Maria Silos, Mithra, Peter Valentine, Ray Kelsey, Stephen Armstrong, Thinh Nguyen, Toni Peters, Tuna Guclu.

Discussion

- Al Martin (AM) welcomed all attendees and displayed presentation for discussion.
- AM made the following comments:

Note: all comments made are true and correct as at this point in time.

- Advised that all sources and references for information/contact on COVID 19 advice remain the same.
- Discussed the Government's roadmap timeline overview noting there remain limited changes to the operation of CPVs across transitioning steps.
- Advised cleaning and hygiene activities remain the same across all the steps enabling BSPs implement permanent systems and processes to meet their safety duty obligations.
- Discussed results of the supporting contact tracing in the CPV industry survey noting there was collective agreement that collecting passenger information was important for industry to maintain community confidence. Thanked attendees for providing valuable feedback and that one on one consultations will be scheduled over the coming week with organisations that have requested these through the survey.
- Acknowledged industry feedback on delays for issuing communications and information to industry due to the rapidly changing environment and the required approval process. CPVV is working hard to provide industry with the most up to date information as soon as possible. This feedback has also been provided to DJPR and DHHS to discuss how we can improve going forward.
- Advised CPVV is conducting a market scan to understand what third-party options are available if rapid contact tracing was to be implemented as a requirement, specifically noting companies who can implement solutions quickly and at a cost-effective rate.
- Although CPVV is conducting the market scan, it is unlikely for CPVV being involved in the implementation of the rapid contact tracing solution due to our role as the safety regulator.
- Provided update on requirements for COVIDSafe Plans noting there is no requirement for drivers to have their own COVIDSafe Plan if they are affiliated with a BSP. However, if drivers are not affiliated with a BSP they must have their own plan. More information on how to create a COVIDSafe Plan and other helpful resources are available via the below

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link:

<https://www.coronavirus.vic.gov.au/covidsafe-plan>

- Advised DJPR will be reaching out to organisations that specialise in food delivery to ensure they have the correct COVIDSafe Plan in place. Reminded attendees to ensure they are doing everything they can to meet their obligations in a COVID environment.
- Advised at this stage, permits are required until the Third Step in the Roadmap is reached.
- Reminded attendees that face masks are mandatory and to ensure they are worn correctly. More information and resources can be found at the below link:
<https://www.dhhs.vic.gov.au/face-masks-vic-covid-19>
- Discussed managing environments and ensuring controls are in place to ensure OH&S obligations are met when wearing a face mask.

Questions from industry:

1. Attendee asked if CPVV is still able to accept separate responses to the 'supporting rapid contact tracing in the CPV industry' survey even though the survey has closed.
 - CPVV reply – AM welcomed attendee to send further responses via email to the Safety Inbox (safety@cpv.vic.gov.au).
 2. Attendee asked where they could go to ask questions that are not COVID-19 related.
 - CPVV reply – AM invited attendee to provide any questions to the Safety Inbox (safety@cpv.vic.gov.au) so that they can be directed to the appropriate area.
 3. Attendee asked if drivers who cannot wear masks due to exemptions or other hindrances eg. glasses should be able to drive.
 - CPVV reply – AM advised each driver/BSP will conduct their own risk assessment to confirm services can be provided in a manner which protects the safety of the driver and passenger. AM noted it may be difficult for a BSP to fulfill its safety duty obligations in a scenario where a driver is not able to wear the required PPE. It was further noted drivers need to ensure they have had a discussion with a medical professional to ensure exemption is being given on the correct grounds. Advised CPVV will review the FAQs to ensure this is clearly articulated.
 4. Attendee asked if CPVV could provide an update on the CPV Support Package.
 - CPVV reply – AM advised the Department of Transport (DoT) have given a commitment to provide greater clarity and updates on the CPV Support Package as soon as further information is available.
- Any further queries or feedback to be directed to Safety Mailbox.
 - Advised the next COVID-19 CPVV Industry Update is scheduled for 4 November 2020 unless there are further changes.

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- AM advised if there are any significant changes they will be communicated via email, social media or text message.
- Feedback on the industry brief or suggestions on how to improve the industry brief are welcome at any time.
- Meeting closed.